

Code of Conduct for the Principal

- P - CoC 01. The Principal should oversee and monitor the administration of the academic programmes and general administration of the Institute to ensure efficiency and effectiveness in the overall administrative tasks and assignments.*
- P - CoC 02. The Principal should plan the budgetary provisions and go through the financial audited statements of the Institute.*
- P - CoC 03. The Principal has the authority to take all the necessary actions as and when required to maintain discipline in the Institute.*
- P - CoC 04. The Principal should form various college-level committees which are necessary for the development of the Institute.*
- P - CoC 05. The Principal should encourage Faculty Members to update their knowledge by attending seminars/workshops/conference.*
- P - CoC 06. The Principal should encourage Faculty Members to author textbooks and publish research papers in reputed International / Indian Journals/Magazines and Periodicals. The Principal should provide leadership, direction and coordination within the Institute.*
- P - CoC 07. The Principal is responsible for the development of academic programmes of the Institute.*
- P - CoC 08. The Principal should convene meetings of any of the authorities, bodies or committees, as and when required.*

- P - CoC 09. The Principal should ensure that directions issued by the management are strictly complied with or, as the case may be, implemented.*
- P - CoC 10. The Principal should ensure that quality in education and academic services is maintained for continuous improvement and turn the students into better individuals and responsible citizens of the country.*
- P - CoC 11. The Principal should ensure that the long-term and short-term development plans of the Institute in their academic programmes are duly processed and implemented through relevant authorities, bodies, committees and its members.*
- P - CoC 12. The Principal should forward a confidential report of all staff members of the Institute and submit it to the Government when asked for .*
- P - CoC 13. The Principal shall be responsible for submission of an annual report on the progress achieved in different developmental and collaborative programmes to the various committees and Management.*